

Academic Senate SBVC	AD/SS 207 3:00 - 4:30
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Minutes of November 4, 2009

Time	Topic	Discussion	Action
3:07	Call to Order		
	Approval of Minutes for 10/21/09		Motion for approval of the Minutes of 10/21/09. by S C Hunter 2nd by S Briggs Voice vote - Ayes unanimous
	President's Report	<p>Topics (see attachment) - VPI second level interviews and public forums, District Strategic Planning Committee - J Stankas will be attending these meeting and informing the Senate of activities. He also encouraged others to attend,</p> <p>Committee Structure - M Ikeda asked about the meaning of "improve" Program Review model. J Stankas stated that this involves removing the operational costs from needs assessment models. Additionally discussion about streamlining some program review forms, standardization of data for each program was also noted.</p> <p>A correction was made to the time of the next Exec Comm meeting for the Senate occurring on Monday, Nov 9th at 3pm.</p>	

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3:15	New Business	<p>Draft Policy and Procedure on Human Remains (see attachment) - J Stankas reviewed the draft Board Policy and Administrative Procedure. K Kammer enquired about the application to all human remains discovered. There was no comment and the draft will now proceed to College Council.</p> <p>Update - District Resource Allocation Committee - J Stankas reviewed the SBCCD current budget model for FY '09-'10 as of Sept (see attached) as a response to the Accreditation Reports citation to increase the transparency of the budget process. The District Resource Allocation Comm will be reviewing other budget models that might fit our District better. The Categorical Program Cuts (from the Committee Reports section of the Agenda) information was also discussed (see attachment) based upon numbers on Oct 22. J Stankas clarified the T&TP program numbers as reflecting a 50% cut in funding and a retention of the remaining 50% by the State Chancellors' Office for statewide internet connection and support for the Community Colleges. J Stankas also mentioned the expenditure roll over funding to meet payroll for this year and the specter of a mid-year cut in January.</p> <p>J Stankas also reviewed the Draft of Budget Considerations document (see attached) to be adopted as part of an appendix to resolutions to be adopted at the upcoming Plenary Session. He encouraged faculty to use this as a comprehensive resource to explain budget information.</p> <p>Update - District Strategic Planning Committee - Update - Area D Meeting/Plenary Session Resolutions - J Stankas reviewed the intent of the resolution 4.02 (see attached) as a response to AB 440 : "Transfer Degree". J Stankas queried the Senate about its reaction to this resolution in order to inform him about his vote on this matter at the Plenary Session. A Aguilar-Kitbutr asked about the disposition of the State Senate on this matter; J Stankas stated that the mood seemed to be unclear. S Briggs enquired about the possible motives for introducing AB 440. J Stankas responded using the perspective of the Statewide Ex Comm of the Academic Senate, that the short fall of academic degrees anticipated by 2020 relative to the demands of business could be remedied by this bill. J Stankas pointed out that the resolution would be received as an acceptable modification to AB 440 save the provision about locally defined requirements added in issuing a transfer degree. S Biggs enquired about the impact of the resolution on those colleges offering a transfer degree with local requirements. J Stankas replied that the</p>	

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	New Business cont.	<p>Update - Area D Meeting/Plenary Session Resolutions cont.</p> <p>colleges would have to remove those requirements in order to offer the transfer degree. S Biggs underscored that this resolution is tantamount to accepting the State Assembly as having the authority to change campus culture. A Moore pointed out that some local requirement don't seem to serve a purpose for the transfer students. D Hook asked about the real distinction between a transfer AA and generic AA. J Stankas replied that an AA degree must have an area of emphasis and a breadth requirement (eg GE pattern), and there is a distinction between an AA degree and AS degree. J Stankas then summarized the likely outcomes to CCs of supporting this resolution or opposing this resolution. S Biggs pointed out that this resolution would in effect make transfer degrees uniform throughout the state. G Mack asked for clarification of the difference between Title 5 and State Statute. J Stankas replied that Title 5 is the legal interpretation of Statute by the State Chancellors Office and thus is more fluid than Statute.</p> <p>The other resolutions were also reviewed.</p>	<p>A vote by a show of hands was taken that favored the support of this resolution by J Stankas at the Plenary Session.</p>

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3:44	Committee Reports	<p>Elections - V Anemelu reported that the election for Academic Senate President has been concluded and J Stanskas will continue as the AS President for the '10 - '12 term.</p> <p>Basic Skills - J Mendoza presented information from the recent Basic Skills Initiative regional meeting (see attached). She noted that SBVC seems to be well ahead of the curve relative to other colleges.</p> <p>D Hunter SBVC is doing good work on including adjunct faculty in Basic Skills conversations and information. SBVC might look into setting up a restrictive pathway that leads students requiring basic skills classes to those classes before signing up for a college level class. D Hunter also reviewed concepts presented in a contextualized learning workshop. This idea is to make use of native information and skills possessed by students as analogical device that might aid the understanding of conceptual information.</p> <p>S Biggs emphasized the idea that faculty academic responsibilities should include the ability to inform students about the purpose and function of basic skills classes. She also recounted the use of e-portfolios, facebook, etc by classes.</p> <p>R King reviewed the design learning activities information presented in regards to the interplay between faculty, tutors, and students in the development of customized worksheets and activities. She also presented the challenge of more communication between the various tutoring sites distributed around campus.</p> <p>S Biggs added the focus from the meetings on the preponderance of basic skills classes being taught by adjunct faculty and the concomitant necessity of supporting adjunct basic skills faculty in accessing support for their teaching.</p> <p>D Lee reiterated the necessity of supporting adjunct faculty who teach basic skills classes (through support for office hours, providing min to meeting, etc). Increase in providing workshops at time accessible to adjuncts. D Lee also provide some background on educating to multiple intelligences (eg verbal, visual, bodily kinesthetic, etc).</p> <p>S C Hunter recounted the richness of the diversity of presentations (of which copies are available) and tools used in the workshops that can be rapidly assimilated into courses. She also emphasized the benefits of networking in the conference to provide some sense of movement in the basic skills teaching areas and, in this meeting, the opportunity to partner with the San Diego/Orange County areas for access to regional professional development activities at no cost to the District.</p>	

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	Committee Reports cont.	<p>Basic Skills cont. K Ragan asked about the regional make-up of the presenters at the conference. J Mendoza observed that there seemed to be a mix of both northern and southern CA presenters. From southern CA , LA City, Santa Monica, Pasadena seemed to be the most frequent presenters.</p> <p>S Biggs also pointed out the usefulness of the SBVC Basic Skills Data sheet from 2007 (see attached) in quantifying the baseline figures and informing the need for future efforts.</p> <p>J Mendoza emphasized the impact of the conference as a venue for offering insights into a diversity of teaching techniques, but also serving as a catalyst to focus back on SBVC movements since 2007. She finally presented the web site (www.poleverywhere.com) as an interesting site for conducting texting based polls from students.</p> <p>Curriculum - SLO and COR - R Whitfield reviewed the results of a survey of where SLOs should be housed relative to CORs She described a lack consensus about the housing of SLOs and forwarded the recommendation that the current practice of requiring new courses being submitted for content review submit SLOs as an attached file, and for existing courses undergoing content review there be no requirement for SLOs to be an attached file. No where in the committee's survey was there evidence of colleges putting assessment data in the COR. The idea of keeping the SLOs readily assessable and available to be modified seemed to be paramount.</p> <p>Program Review - J Stanskas passed info from C Huston that the committee has no further input to provide relative to committee structure at this time and is supportive of the direction that the Academic Senate has taken relative to this issue. Other mentions of committee structure was included in the Senate Presidents report. J Stanskas enquired of the Senate whether there were any changes that the Senate wanted to make in the previous position of keeping needs assessment and program efficacy in Program Review and folding the Budget Committee. If no changes were voiced J Stanskas will take the existing recommendation to College Council. No action was voiced from the Senate.</p> <p>Professional Development - S C Hunter reminded the Senate about the coming Jan 8th in-service day. Currently a part of the day will be devoted to the Educational Master Plan. Currently the idea devoting time to pulling data within each area together with an appropriate narrative on a summary sheet template is being considered. Another idea of having a green or</p>	

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	Committee Reports cont.	Professional Development cont. sustainability speaker for that day is also being considered. J Stanskas added the idea of departments reviewing their SLOs. K Ragan spoke of the need of department and division meetings to be a part of that day.	
4:26	Additional Reports	College President's Report - Pres Daniels reminded the Senate of the VPI forum on Friday, Nov 6th. Reminders will be sent out Thursday evening about the final schedule. She emphasized that the evaluation forms are an important part of this selection process. Ed Master Plan meetings every Monday, from 9:30 to 10:30 in CC 139. Pres Daniels also conveyed her response to the Senate's resolution FA 09-03 (on Assessment Testing Process). She stated, <i>"I am happy to state that I accept the recommendations put forth by resolution FA 09-03 concerning assessment process. I have worked with the English Dept Chair to formulate a mutually agreeable solution to the writing sample requirement for placement in English 101 that was included in the recommendation. The Accuplacer cut score for English 101 will be placed at the maximum. Students who do not test at the maximum level will be given a chance to challenge their placement by taking the writing sample test as administered by the English Dept. The writing sample readers will use the grading time as flex time. I appreciate the collegial process that has carried us to this point. As we go forward I anticipate that we will have much discussion and review about the success of the process and together make adjustments that improve our service to students. Thanks to everyone involved for their time and consideration."</i> Pres Daniel added her appreciation for the tolerance of the length of the process but she thought that the process provided a valuable tool for managing the discussion and in moving forward with these conversations. There will also be some upcoming discussions with Matriculation on moving forward with this process. District Assembly - report for the next Senate meeting.	
4:30	Adjourned		